

# Syllabus

## CMPGR 263 - Internet Literacy (3 units) FALL 2018

**Instructor:** Deanne Dalrymple

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**Virtual Office Hours:** by appointment

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### MJC Catalog Description:

Provides the conceptual background and the online skills needed to become Internet literate. Covers Internet services: e-mail, listserv, newsgroups, FTP, telenet and the World Wide Web (WWW). Emphasis will be placed on the WWW, types of access (ISP), usage, software (browsers and other support software) and internet etiquette in a global environment. Introduction to publishing and multimedia. Usage of search engines to conduct research and copyright issues and bibliographic style. Reflects on the impact of emerging technologies on the future of commerce and communications as well as societal issues. Lecture/Laboratory. Materials fee required. Transfer: CSU.

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### Prerequisites/Recommended for Success:

Satisfactory completion of any introductory computer class.

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### Software and Computer Requirements:

- **Web Browser/Add-ons** - Students should have access to an Internet capable computer with a major browser installed such as Google Chrome, Edge, Firefox or Safari. Browser add-ons such as Flash Player and Adobe Acrobat Reader may be required to view some of the course content.
  - **Email** - Students will need access to an email account (including MJC student email) for one or more assignments.
  - **Computer Access** - Students may use the Library Computer Lab if they do not have the above hardware/software on their personal computer.
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### CMPGR 263 Required Textbook

There is a digital version of the text available through [Chegg](#) for a very reasonable \$23.15. The hard copy of this new version is more expensive, but is available at the MJC bookstore and other online retailers..

#### **New Perspectives On The Internet: Comprehensive, 10th Edition**

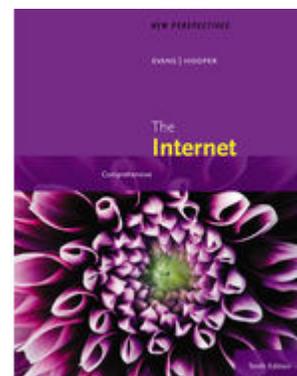
Authors: Jessica Evans and Ralph Hooper

**ISBN-10:** 1-337-28390-8

**ISBN-13:** 978-1-337-28390-8

**Publish Date:** 2018 Course Technology / Cengage Learning

If you prefer, you can get a hard copy of the previous edition (9th) through a variety of online sources, including Chegg and Amazon. It is nearly identical to the new version, except that the new edition adds a new chapter, *Introduction to Data*



on the Internet which is not currently being covered in the course.

*NOTE: Quizzes and assignments are based on the information in the text, which is why it is listed as a required textbook. However, there are no data files being used. There are several copies of this 9th edition text available at the Reserve Desk in the East Campus Library. They may be checked out for three days at a time.*

### **New Perspectives On The Internet: Comprehensive, 9th Edition**

Authors: Gary P. Schneider and Jessica Evans

**ISBN-10:** 1111529116

**ISBN-13:** 9781111529116

**Publish Date:** 2013 Course Technology / Cengage Learning

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### **Suggested Minimum Technology Requirements**

Although the text leans towards PC's in its screen shots, this course and all assignments are platform independent. Mac's welcome!

1. A computer no more than six years old (You can use tablets and phones, but a computer is recommended. Search "Canvas" in your app store. After installation, search "Modesto Junior College")
  2. A current operating system no more than three years old
  3. An updated, current web browser (Google Chrome is highly recommended for use with Canvas!)
  4. A reliable, high-speed internet connection
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### **MJC Student Learning Outcomes (SLO's):**

Upon the successful completion of this course students will be able to:

- Execute a search for information using multiple Internet search engines.
  - Evaluate Internet resources for validity and create correctly formatted MLA citations for those resources.
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### **Additional Course Objectives :**

Upon the successful completion of this course students will be able to:

- Recall and identify the features and components of the Internet, Intranet and the World Wide Web.
- Prepare and perform a logical structured search, assemble search data and evaluate its authenticity.
- Download and/or upload an image for use in a Web document.
- Plan, design, develop, and implement a simple web site.
- Identify and describe the basic structure of HTML (Hyper Text Markup Language) tags.
- Demonstrate the ability to compose a Web document using basic HTML (Hyper Text Markup Language) and XHTML tags, including:
  - Titles, comments, alignment, and backgrounds
  - Text – headings, paragraph, lists, and text formatting
  - Graphics – use or create images
  - Links – internal and external, text, mail and graphical
- Identify different types of security concerns with reference to: the internet, wireless networks and devices
- Analyze different methods of Internet communication and demonstrate the use of at least three

types.

- Identify different types of electronic commerce and associated concerns.
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### **Class Meetings:**

There are no required on-campus meeting for this course. Students should plan to log into the online classroom at least 3-5 times per week to work on assignments and actively participate in discussions.

This class utilizes Canvas. Follow this link to log into the online classroom - [Log into Canvas](#)

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### **Evaluation:**

Students will be evaluated by a combination of assignments, projects, short quizzes, exams and through their active participation in class discussions. All assignments, projects, quizzes and exams will be available on the course web site, and will be geared at increasing familiarity with and testing mastery of the material covered in the course textbook and in recommended web readings. All work will be turned in using the online classroom. A limited amount of extra credit work will be available during the semester. Final grades are based on the earned percentage of available points.

### **The grading scale is:**

<i>Percentage</i>	<i>Grade</i>
90% – 100%	<b>A</b>
80% – 89%	<b>B</b>
70% – 79%	<b>C</b>
60% – 69%	<b>D</b>
0% – 59%	<b>F</b>

**Grades** will be posted after the completion of each unit. Please allow at least 48 hours after the completion of the unit for grades to be posted.

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### **Late Work Policy:**

Most assignments can be submitted late for up to 2 weeks after the original due date. Late work will receive a maximum of 50% of the total points possible. If your work is late, the most you can get is 50%. Remember, that equates to a "F". It is important to submit work on time! No late work will be accepted after the final day of class. Discussions cannot be submitted late. Plan your time accordingly.

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### **Course Participation Policy:**

Federal and state regulations require online students to participate regularly. Logging in by itself is not sufficient. Students must submit assignments and participate in assigned activities, such as discussion boards.

- Students should be prepared to log into class 3 - 5 times each week in order to take an active part in

class discussions.

- Students should expect to spend at least 13 - 15 hours involved in reading and assignments each week for this compressed 3 unit course.
- Students who have not logged in for more than one week will be contacted via email to their MJC student email accounts. Students who do not respond to this email within 48 hours may be dropped.
- Students who do not submit course assignments over two consecutive units may be dropped.
- **Keep in mind that it is your ultimate responsibility to drop the course if you stop attending. I do not give Incompletes, so you will receive a failing grade if you forget to drop the course.**

If you are ill or have a family emergency that prevents you from participating for more than a week, contact your instructor.

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### **Drops/Withdrawals:**

Although the instructor has the right to drop students for non-activity, remember that it is your ultimate responsibility to drop the course if you stop attending. I do not give Incompletes, and you will receive a failing grade if you forget to drop the course.

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### **Plagiarism and Academic Integrity:**

The instructor for this course upholds her jurisdiction and responsibilities in the areas of Student Conduct and Academic Integrity as defined in the MJC Student Code of Conduct booklet. This integrity policy follows:

"The grading of a student's work rests on the fundamental idea that an instructor is evaluating a student's own work, so cheating or plagiarism demonstrates a failure to complete this most basic requirement of any course. Thus a faculty member may administer academic consequences for violating the Academic Integrity Policy ranging from partial or no credit on an exam or assignment to an F in the course. The instructor may also consider that a student's violation of academic integrity should be a consideration for disciplinary measures, such as suspension or removal from the course or the college."

**It is expected that you do your own work in this course. Any student attempting to submit work that is not entirely their own work will receive a failing grade on the assignment, and may face additional disciplinary measures such as being removed from the course temporarily or failing the course!**

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### **MJC Online Help Desk**

- Telephone #: 209-575-6412
  - Extended Hours: check the [Help Desk web page](#) for current and extended hours
  - Normal Help Desk Hours: Monday - Friday 8:00 a.m. to 5:00 p.m. (closed noon to 1:00 p.m.)
  - Email support for online students is available at: [onlinehelpdesk@mjc.edu](mailto:onlinehelpdesk@mjc.edu)
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If you have any questions or problems be sure to contact your instructor, Deanne Dalrymple, using regular email at [dalrympled@mjc.edu](mailto:dalrympled@mjc.edu). Problems with access to Canvas and software should be directed to the MJC Online Help Desk at 575-6412 or by email at [onlinehelpdesk@mjc.edu](mailto:onlinehelpdesk@mjc.edu).